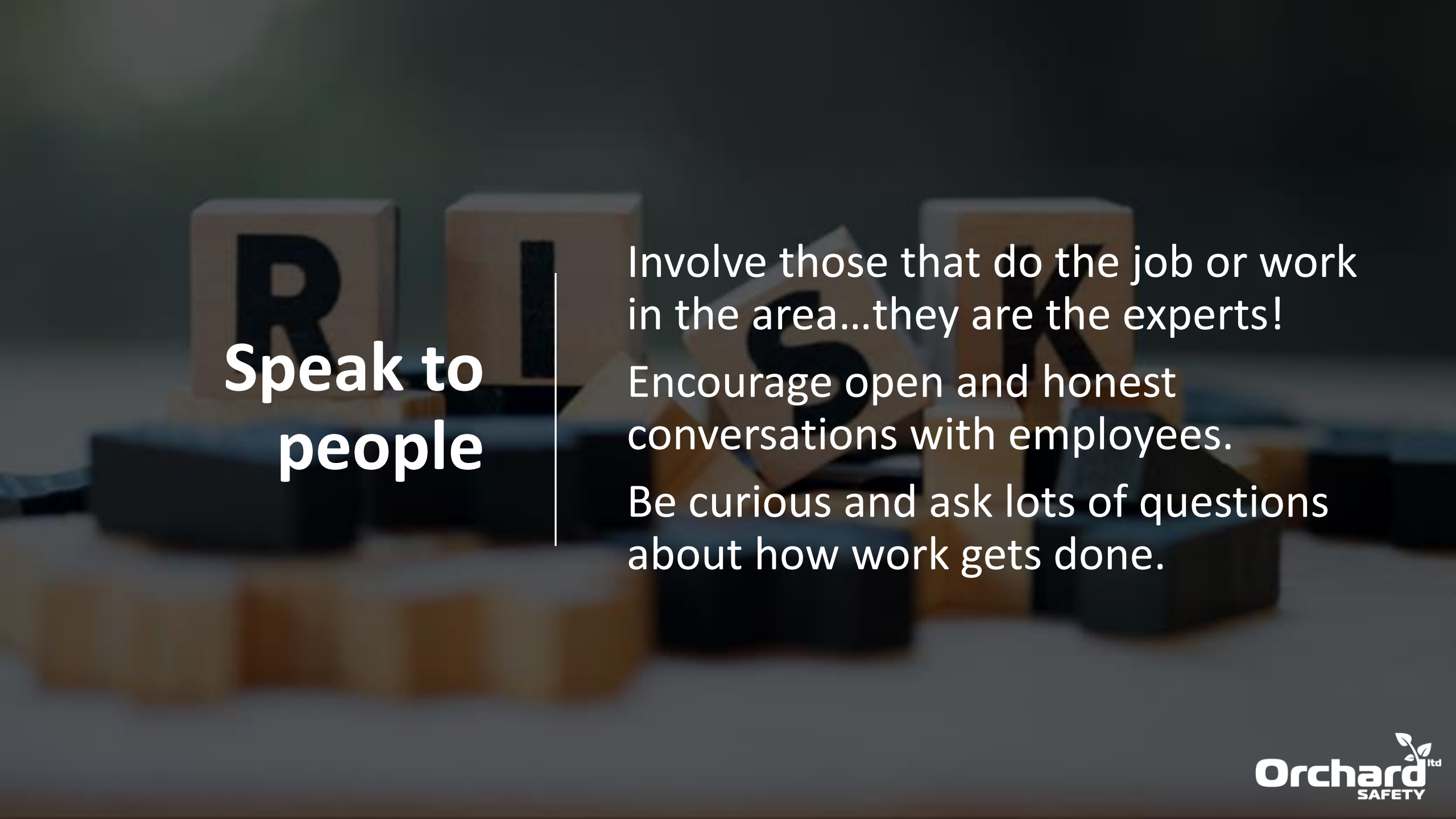


Risk Assessment Tops Tips

The background of the slide features several wooden blocks arranged to spell out the word "RISK". The blocks are light-colored with dark letters. The "R" and "I" are in the foreground, while the "S" and "K" are slightly behind them. The "K" is tilted. The overall scene is dimly lit, with a dark background.

Speak to people

Involve those that do the job or work in the area...they are the experts!

Encourage open and honest conversations with employees.

Be curious and ask lots of questions about how work gets done.



Make it relevant

Avoid using jargon, making legal references and generic, ambiguous terms that won't mean anything to those doing the job.

It's not about creating huge amounts of paperwork.

The background of the slide features several wooden blocks arranged to spell out the word "RISK". The blocks are light-colored with dark letters. The "R" and "I" are on the left, "S" is in the middle, and "K" is on the right. The blocks are slightly out of focus, creating a soft, textured background.

Keep it simple

The process should be focused on reducing risk and preventing harm...

You don't need a risk assessment form with complicated ways to assess risk. Adopting a simple methodology is sufficient for most workplaces.

Don't seek perfection

Don't chase the **green**, not every risk will be 'low'. But this may mean you need to monitor or review the controls more frequently.

The purpose of the risk assessment is to ensure you have appropriate and proportionate controls in place.

**The process
provides the
value.**

Paperwork doesn't make your organisation safe!

Be comfortable with continual improvement...the risk assessment process doesn't stop when the paperwork is complete.